



Donation Policy & Guidelines

Please review the following information prior to completing the request form.

Our Donation Policy & Guidelines

Navieve Fromagerie makes donations to organizations and events on a case by case basis with preference given to those relating to the arts, agriculture, and disadvantaged communities (hunger, nutrition, women's shelters, pregnancy centers, etc.). We focus those donations within the central Wisconsin area, and specifically the Wausau neighborhood in which we do business.

While we would love to support every worthy cause that walks through our doors, we are unable to donate to all.

Step 1: Questions to Ask Yourself

- Is my organization or event clearly charitable in nature?
- Is my organization or event located in Wausau or central Wisconsin?

If you answered yes to both questions, proceed to step two.

Step 2: Other Considerations

- We make in-kind donations in the form of products or cheese-tasting events (held at 402 S. 2nd Avenue only).
- We do not donate alcoholic beverages.
- Donations must be picked up.
- We require a donor letter of acknowledgment for accounting purposes sent within two weeks of the donation being made.
- Donation requests **MUST** be made no later than four weeks before the event.

If you are still with us, then move on to step three.

Step 3: Donation Request Form

To be considered for a donation from Navieve Fromagerie LLC, send in the completed donation request form with a copy of your tax-exempt status letter in-person to the shop or via email to navievefromagerie@gmail.com.



Donation Request Form

Organization Name

Organization Phone #

Organization Address

Contact Name & Title

Contact Phone #

Contact Email

Event Date

Requested Pick-Up Date

Description of services provided and community served

Name and Description of Event or Activity

Anticipated Number of Participants

Date Submitted

Office Use Only

Approved _____

Denied _____

Date ___/___/___

By _____